

CHECK BY FAX

(For our National Liability & Fire Workers Comp Programs)



"Check By Fax" is a simple to use process that helps facilitate and expedite payment of deposits for National Liability & Fire policies. This alleviates uncertainties associated with postal delivery, as well as eliminates costs associated with overnight courier services. Use of this process is highly recommended and we strongly encourage you to utilize this service.

Instructions:

- 1) Have the **signator** of the check complete the basic information below
- 2) Have **signator** sign at the bottom: Authorizing his/her check to be duplicated
- 3) Make check Payable to "**American All Risk Insurance Services**" or "**AARIS**"
- 4) Place the check in the "placeholder" space provided above
- 5) Fax the Document to our Accounting Department @ **866-234-4957**
- 6) **Please Note: Check By Fax CANNOT be used for Broker Fees**

DO NOT MAIL THE ORIGINAL CHECK – THIS MAY RESULT IN DUPLICATE PAYMENT!

For same day posting, the fax copy must be received by **2:00pm PST**. Facsimiles received after 2:00PM PST will be posted the following business day

I authorize American All Risk Insurance Services ("AARIS") to accept the check below and create a bank draft/check with this information. Note: The "faxing" of this form constitutes your authorization to negotiate the facsimile check.

Maker / Checking Account#

Maker / Checking Phone#

Policy# / Binder# / Quote#

Name of Insured

Check#

Authorized Signature